



**International
School**
Qatar · Doha

FEES POLICY 2018-2019

14th March 2018

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SEK International School Qatar FEES POLICY

ACCEPTANCE OF THE FEES POLICY TERMS AND CONDITIONS

The signature of the parent on the Registration Form indicates that this policy has been read and its terms accepted.

ADMISSION FEES

Fees included in the chart are per child

Application Fee	A QAR 502 non-refundable and non-transferable fee is due at the time of the admissions interview
Registration Fee	Once the child's application is accepted, a QAR 2,508 non-refundable Registration fee is due to confirm the parents' acceptance of the place.
Reservation Fee	Once the child's application is accepted, a QAR 2,508 Reservation Fee is due to confirm the parents' acceptance of the place. This fee will be discounted from the First term fees.

TUITION FEES – 2018-2019 Academic Year

The tuition fees are invoiced as three equal installments to be paid before the beginning of each academic term

Grades / Fees per year	SEK Qatar	SEK Qatar Installments
Preschool 3	30,650	10,217
Preschool 4	45,891	15,297
Preschool 5	45,891	15,297
Grade 1	50,000	16,667
Grade 2	50,000	16,667
Grade 3	50,000	16,667
Grade 4	50,000	16,667
Grade 5	50,000	16,667
Grade 6	50,000	16,667
Grade 7	55,676	18,559
Grade 8	55,676	18,559
Grade 9	55,676	18,559
Grade 10	55,676	18,559 (*)
Grade 11	63,099	21,033
Grade 12	63,099	21,033 (*)

(*) IB exams fee will be additionally charged in the first installment for students of Grade 10 and 12.

IB Exam fees	Fee
Grade 10	2,000
Grade 12	2,800

School field trips are not included in the fees.

The school does not provide transportation to students

SEK-Qatar does not charge any additional fees for capital funds or building development.

PAYMENT SCHEDULE

This schedule applies for current students and for students joining the school in September 2018

Installment	Date of Issue	Deadline
First Installment	29 August 2018	20 September 2018
Second Installment	29 November 2018	19 December 2018
Third Installment	3 March 2019	21 March 2019

RE-ENROLLMENT DEPOSIT

A non-refundable deposit of QR 2,508 for each enrolled student is due before 4 March of each year to secure a seat for the child for the next academic year. This will be deducted from your 1st Term tuition fee.

PAYMENT OPTIONS

Fees may be paid by:

- Cheques should be made payable to “Education Management Corp. Ltd.”
- Direct Bank Deposit*
- Bank transfer*
- Debit / credit card only for Tuition Fees, but a convenience charge could be applicable according to the relevant bill

*For Bank Transfers and Direct Bank Deposits, a copy of the deposit slip or bank transfer has to be delivered to the Finance Office or sent by email to: adminqatar@sek.qa with the Invoice No. and student name.

Bank Details

Bank Name: The Commercial Bank of Qatar
Bank Address: Doha, Qatar
Company Name: Education Management Corporation Limited
IBAN: **QA09CBQA000000004670320546001**
Swift Code: CBQQAQA

Note: The school does not provide transportation facility for the next academic year

TERMS AND CONDITIONS

- All tuition fees will be billed in advance, shall be settled as per the fee schedule published by the School, and must be paid prior to the end of due date.
- Although the school accepts cheques from the employers, parents are responsible for prompt payment of all school fees.
- Any excess payments related to Ministry of Education and Higher Education Vouchers Programme will be refunded to parents at the end of the third term.
- SEK International School Qatar **will not charge** any amount for: Capital Charge or Development Levy.
- The refund of any fee will be studied case by case, but the general policy is the Term that has been paid is non-refundable if the student attended classes. Reports and transfer certificates will not be released until all outstanding fees have been settled.
- SEK Qatar school fees are reviewed annually and are subject to increases. The school will endeavor to give a full term's notice of any changes to the fees.
- If a student leaves the school temporarily (subject to the School Principal's approval), fees covering the withdrawal period must be fully paid.

The Finance & Administration Team will be pleased to answer all questions related to this Fees Policy, for inquiries please send an email to adminqatar@sek.qa

To be signed and returned to Admissions Dept.

I have read the **SEK International School Qatar Fees Policy** and agree to comply with it. As the parent/guardian of the student, I am responsible for the payment of the fees for the period that my child/children is/are enrolled at the school:

Name of student(s):

Name of parent/guardian:

Date:

Signature: