



**International  
School**  
Qatar · Doha

## **FEES POLICY 2019-2020**

20<sup>th</sup> May 2019

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## SEK International School Qatar FEES POLICY

### ACCEPTANCE OF THE FEES POLICY TERMS AND CONDITIONS

The signature of the parent on the Registration Form indicates that this policy has been read and its terms accepted.

### ADMISSION FEES

*Fees included in the chart are per child*

<b>Application Fee</b>	A QAR 502 non-refundable and non-transferable fee is due at the time of the admissions interview
<b>Registration Fee</b>	Once the child’s application is accepted, a QAR 2,508 non-refundable Registration fee is due to confirm the parents’ acceptance of the place.
<b>Reservation Fee</b>	Once the child’s application is accepted, a QAR 2,508 Reservation Fee is due to confirm the parents’ acceptance of the place. This fee will be discounted from the First term fees.

### TUITION FEES – 2019-2020 Academic Year

The tuition fees are invoiced as three equal installments to be paid before the beginning of each academic term

Grades / Fees per year	SEK Qatar	SEK Qatar Installments
Preschool 3	30,650	10,217
Preschool 4	45,891	15,297
Preschool 5	45,891	15,297
Grade 1	50,000	16,667
Grade 2	50,000	16,667
Grade 3	50,000	16,667
Grade 4	50,000	16,667
Grade 5	50,000	16,667
Grade 6	50,000	16,667
Grade 7	55,676	18,559
Grade 8	55,676	18,559
Grade 9	55,676	18,559
Grade 10	55,676	18,559 (*)
Grade 11	63,099	21,033
Grade 12	63,099	21,033 (*)

(\*) IB exams fee will be additionally charged in the first installment for students of Grade 10 and 12.

IB Exam fees	Fee
Grade 10	2,000
Grade 12	2,800

School field trips are not included in the fees.

The school does not provide transportation to students

SEK-Qatar does not charge any additional fees for capital funds or building development.

## PAYMENT SCHEDULE

*This schedule applies for current students and for students joining the school in September 2018*

Installment	Date of Issue	Deadline
First Installment	25 August 2019	19 September 2019
Second Installment	18 November 2019	12 December 2019
Third Installment	16 February 2020	12 March 2020

## RE-ENROLLMENT DEPOSIT

A non-refundable deposit of QR 2,508 for each enrolled student is due before 4 March of each year to secure a seat for the child for the next academic year. This will be deducted from your 1<sup>st</sup> Term tuition fee.

## PAYMENT OPTIONS

Fees may be paid by:

- Cheques should be made payable to “Education Management Corp. Ltd.”
- Direct Bank Deposit\*
- Bank transfer\*
- Debit / credit card only for Tuition Fees, but a convenience charge could be applicable according to the relevant bill

\*For Bank Transfers and Direct Bank Deposits, a copy of the deposit slip or bank transfer has to be delivered to the Finance Office or sent by email to: [adminqatar@sek.qa](mailto:adminqatar@sek.qa) with the Invoice No. and student name.

### Bank Details

Bank Name: The Commercial Bank of Qatar  
Bank Address: Doha, Qatar  
Company Name: Education Management Corporation Limited  
IBAN: **QA09CBQA000000004670320546001**  
Swift Code: CBQAAQA

*Note: The school does not provide transportation facility for the next academic year*

### TERMS AND CONDITIONS

- All tuition fees will be billed in advance, shall be settled as per the fee schedule published by the School, and must be paid prior to the end of due date.
- Although the school accepts cheques from the employers, parents are responsible for prompt payment of all school fees.
- Any excess payments related to Ministry of Education and Higher Education Vouchers Programme will be refunded to parents at the end of the third term.
- SEK International School Qatar **will not charge** any amount for: Capital Charge or Development Levy.
- The refund of any fee will be studied case by case, but the general policy is the Term that has been paid is non-refundable if the student attended classes. Reports and transfer certificates will not be released until all outstanding fees have been settled.
- SEK Qatar school fees are reviewed annually and are subject to increases. The school will endeavor to give a full term's notice of any changes to the fees.
- If a student leaves the school temporarily (subject to the School Principal's approval), fees covering the withdrawal period must be fully paid.

The Finance & Administration Team will be pleased to answer all questions related to this Fees Policy, for inquiries please send an email to [adminqatar@sek.qa](mailto:adminqatar@sek.qa)

### To be signed and returned to Admissions Dept.

I have read the **SEK International School Qatar Fees Policy** and agree to comply with it. As the parent/guardian of the student, I am responsible for the payment of the fees for the period that my child/children is/are enrolled at the school:

Name of student(s): .....

Name of parent/guardian: .....

Date: .....

Signature: .....