



**International
School**
Qatar · Doha



Required Documents for Registration at the Ministry of Education and Higher Education

Dear parents,

Regarding the rules from the **Ministry of Education and Higher Education in Qatar**, students can start enrollment at SEK International School Qatar for the Academic Year 2020 – 2021, from March 2020 until January 2021.

In order to complete the registration of your child in our school, we need to submit a copy of the required documents indicated below to the Ministry of Education in Qatar:

1. A recent passport size photo of your child on a plain white background
2. A copy of a valid child's and parents' passports
3. A copy of the resident permit (Qatar ID when available)
4. A copy of the birth certificate
5. Child's immunization records
6. Updated medical certificate for school entry/ transfer stamped by a healthcare center or hospital.
7. School reports:
 - a. **Students transferred from other schools in Qatar:** latest school report signed and stamped by the school, which must contain appropriate information and reference to the curriculum (IB, British, French,...), grade/year and term completed, attendance and type of school (private, independent, public).
 - b. Students from abroad schools (outside Qatar):
 - i. Qatari students: latest report **attested** by the Qatari Ministry of Foreign Affairs and **stamped** by the Certificate Equivalency Department in Qatar.
 - ii. Other nationalities: latest report **translated** in English, **attested** by the Qatari Ministry of Foreign Affairs (MOFA).

To attest a report, it needs to be:

1st Stamped by the school that issues the report.

2nd Stamped by the Ministry of Education in the country where it has been issued.

3rd Attested by the Ministry of Foreign Affairs in the country where the report has been issued.

4th Attested by the Qatari Ministry of Foreign Affairs (in Qatar or the related office in the country where the reports are issued).

In case of transferring a student from a British Curriculum or another different curriculum from the IB (SEK Qatar offers IB CV), we will need you to sign a consent form to show your understanding regarding this change.



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Important Notes:

- All the students need to own a QID before joining the school. No exceptions will be accepted.
- SEK Qatar chooses the applicants who meet the cut of date showed in the below table as first criteria.

Academic Year 2020 - 2021

Years	Birth date from / to	IB Curriculum	British System
3 a 4	30 September 2016 to 30 September 2017	Preschool 3	Nursery
4 a 5	30 September 2015 to 30 September 2016	Preschool 4	Reception
5 a 6	30 September 2014 to 30 September 2015	Preschool 5	Year 1
6 a 7	30 September 2013 to 30 September 2014	Grade 1	Year 2
7 a 8	30 September 2012 to 30 September 2013	Grade 2	Year 3
8 a 9	30 September 2011 to 30 September 2012	Grade 3	Year 4
9 a 10	30 September 2010 to 30 September 2011	Grade 4	Year 5
10 a 11	30 September 2009 to 30 September 2010	Grade 5	Year 6
11 a 12	30 September 2008 to 30 September 2009	Grade 6 (MYP1)	Year 7
12 a 13	30 September 2007 to 30 September 2008	Grade 7 (MYP2)	Year 8
13 a 14	30 September 2006 to 30 September 2007	Grade 8 (MYP3)	Year 9
14 a 15	30 September 2005 to 30 September 2006	Grade 9 (MYP4)	Year 10
15 a 16	30 September 2004 to 30 September 2005	Grade 10 (MYP5)	Year 11
16 a 17	30 September 2003 to 30 September 2004	Grade 11 (DP1)	Year 12
17 a 18	30 September 2002 to 30 September 2003	Grade 12 (DP2)	Year 13