

Required Documents for Registration at the Ministry of Education and Higher Education

Dear parents,

In order to complete the registration of your child in our school, we need to submit a copy of the required documents indicated below to the Ministry of Education in Qatar:

1. A recent passport size photo of your child on a plain white background
2. A copy of a valid child's and parents' passports
3. A copy of the resident permit (Qatar ID when available)
4. A copy of the birth certificate
5. Child's immunization records
6. Updated medical certificate for school entry/ transfer stamped by a healthcare center or hospital.
7. School reports:
 - a. **Students transferred from other schools in Qatar:** latest school report signed and stamped by the school, which must contain appropriate information and reference to the curriculum (IB, British, French,...), grade/year and term completed, attendance and type of school (private, independent, public).
 - b. Students from abroad schools (outside Qatar):
 - i. Qatari students: latest report **attested** by the Qatari Ministry of Foreign Affairs and **stamped** by the Certificate Equivalency Department in Qatar.
 - ii. Other nationalities: latest report **translated** in English, **attested** by the Qatari Ministry of Foreign Affairs (MOFA).

To attest a report, it needs to be:

1st Stamped by the school that issues the report.

2nd Stamped by the Ministry of Education in the country where it has been issued.

3rd Attested by the Ministry of Foreign Affairs in the country where the report has been issued.

4th Attested by the Qatari Ministry of Foreign Affairs (in Qatar or the related office in the country where the reports are issued).

In case of transferring a student from a British Curriculum or another different curriculum from the IB (SEK Qatar offers IB CV), we will need you to sign a consent form to show your understanding regarding this change.

Important Notes:

- All the students need to own a QID before joining the school. No exceptions will be accepted.
- SEK-Qatar chooses the applicants who meet the cut of date as per Ministry of Education and Higher Education directives (see table on the application form page)